

# Grant Guidelines

## Citrus Chapter of the Florida Native Plant Society

The Mission of the Florida Native Plant Society (FNPS) is to promote the preservation, conservation, and restoration of native plants and the native plant communities of Florida. Citrus Chapter (hereafter CCFNPS) furthers this mission by supporting partners through grants. Grants up to \$300 are available to assist with the planting of native plants at schools, neighborhoods, businesses, non-profits, restoration sites, etc.

### Important Information

Applicants must use Florida native plants. We ask that you use the scientific name of the plants, to be certain that your selection is an accepted Florida native and not a look-alike, hybrid, or cultivar. CCNPS will not pay for non-natives. A Florida native plant list is available by emailing [citrusnps@gmail.com](mailto:citrusnps@gmail.com). Applicants can use the grant to pay for the service of a native landscape designer or architect. Citrus Chapter also requires that upon completion, a final report, including receipts is to be submitted and the balance returned.

- No plants in the design can be on the Florida Exotic Pest Plant Council (FLEPPC) list of exotic invasive plants (<http://www.fleppc.org/list/list.htm>)
- No cypress mulch is to be used.
- Fertilizer and pesticide application be minimal
- Micro-irrigation systems be strongly considered

### Eligibility

Virtually all education, social, civic, service, business and government organizations will be considered.

Types of projects eligible for funding:

- Creating a school or public wildlife garden
- Removing invasive species and replacing them with Florida native plants
- Enhancing a clubhouse, business, or non-profit entryway with Florida native plants
- Enhancing a public building or public space with Florida native plants
- Planting native habitat around retention ponds
- Adding native plants to preservation areas

Types of projects NOT eligible for funding:

- Personal yards and private property
- Yards or gardens inside a guarded or gated community

Costs that may be applied to the grant:

- Professional services – hourly with rate and work accomplished
- Materials, Plants and Supplies – as necessary to carry out the work of the grant
- Rental equipment – for the sole purpose of the grant work
- Reference materials – if related to grant work

Costs that may NOT be applied:

- Computer software or hardware
- Contributions and donations
- Entertainment, food, drink
- Gifts, fines and penalties

## Submission and Review Process

Complete applications must include:

- The application form
- The budget and additional funding form
- The project description (including a detailed native plant list)-For native plant suggestions, you may contact [citrusnps@gmail.com](mailto:citrusnps@gmail.com)
- Letters of support from facilities giving permission for project at their site
- Any additional materials that could be helpful; maps or sketches, pictures, handouts that will be distributed, etc.
- Mail to: Citrus Chapter of Florida Native Plant Society

PO Box 465

Lecanto, FL 34460

**After submission**, the Grant Chairman may offer applicant a recommendation for application revision. The application will be reviewed and a recommendation submitted to the CCFNPS Board. Allow at least 3 weeks processing time. You will be notified of the result.

Grant committee considers:

- Relevance to the FNPS mission
- How long the project will have an impact
- How likely the project will be maintained and how realistic it is
- If plants used are site appropriate
- If it has value to the community or quality of ecological benefit
- If it informs or educates the public
- How many children or adults may be reached
- If it increases awareness of FNPS and CCFNPS
- If the project addresses multiple conservation issues
- The expertise of applicant or project participants and if they have had previous successful projects

## Project Progress/Publicity

Applicant must allow opportunities for CCFNPS to review the progress of the project. The applicant will provide advance notice to the Grant Committee of any events, promotions or activities and allow CCFNPS access to take photographs of the progress and completion of the project for our documentation or publicity.

The applicant must mention CCFNPS in all promotional materials or project presentations. The CCFNPS logo must be included on any signs, information or materials created for this project.

*Citrus Chapter of the Florida Native Plant Society PO Box 465 Lecanto, FL 34460 citrusnps@gmail.com*

Grant recipients are required to submit a report due at the end of the project. The report should describe how the funds were used and be sent to CCFNPS Grant Chairman.